

**OCS Board of Directors
MEETING MINUTES
Thursday, April 28, 2011, 4:00 p.m.**

Directors

Bob Williams, President
Andy Vega, Vice President
Chris Glatz, Treasurer
Jessicah Nichols, Secretary
Dr. Jane Martin, Board Member
Cliff Repperger, Board Member

The mission of Odyssey Charter School, working in partnership with the family and the community, is to help each child reach full potential in all areas of life. Our aim is to educate the whole child with the understanding that each person must achieve a balance of intellectual, emotional, physical, moral, and social skills as a foundation for life.

A. OPENING EXERCISES

- Call to Order & Establish Quorum – **A quorum was established. Those in attendance were Board President Bob Williams, Board Vice President Andy Vega, Board Treasurer Chris Glatz, Board Secretary Jessicah Nichols, Executive Director Tim Lafferty, Principal Wendi Nolder, ACF Director Constance Ortiz, ACF Board Recording Secretary Cindy Gilmore, Facility Manager Mark Grant.**
- Pledge of Allegiance
- Adoption of the Agenda – **Chris Glatz motioned to adopt the agenda. Andy Vega seconded the motion. The Agenda was adopted.**

B. PUBLIC PRESENTATION (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time)

C. ADMINISTRATOR REPORT

1. New Charter Contract Changes and Additions – **Wendi Nolder highlighted some changes to the newly amended charter contract. Some of the changes include Assessment Goals, and some due dates such as the annual audit.**
2. McGraw-Hill Math Curriculum – **Wendi Nolder reported to the Board that they have reviewed the McGraw-Hill Math Curriculum for the school. This program offers the ability to be consistent K-8. This program is aligned to the NGSSS. The students can use this program online as well. This program also integrates reading and math.**
3. SACS Accreditation – **Tim Lafferty informed the Board of the school's recent recommendation for SACS Accreditation. The school received outstanding commendations and will be fully accredited.**

D. REPORTS AND PRESENTATIONS (Does not require Board action)

1. Auditor Selection – **Chris Glatz reported his recommendation for Odyssey to use HLB Gravier as the independent auditor for this year's financial audit. He explained that they are the leading auditor for charter schools in the State. He was very impressed with their credentials and their process, as well as the pricing.**

E. CONSENT AGENDA (Items below can be approved in one motion. A motion must be made to pull a Consent Agenda item to be discussed, and placed on the Action Agenda) – **Chris Glatz** motioned to approve the Consent Agenda. **Jessicah Nichols** seconded the motion. **The Consent Agenda was approved unanimously.**

1. Approval of Minutes of Board of Director's Meeting for January 27, 2011
2. Approval of Minutes of Board of Director's Special Meeting for March 1, 2011
3. Approval of Engagement Letter for HLB Gravier, LLP to Conduct the OCS 2010-2011 Annual Audit
4. Adoption of McGraw-Hill Math Curriculum
5. Approval of Amended Charter Contract
6. Approval of Monthly Financial Reports for January and February 2011
7. Approval of ADP Employee Handbook (Revised)
8. Approval of Front Canopy Amount Not to Exceed \$100,000 (drawings submitted)

F. ACTION AGENDA (Items to be discussed) – **Chris Glatz** motioned to approve the Action Agenda. **Andy Vega** seconded the motion. **The Action Agenda was approved unanimously.**

1. Approval to Ratify the ADP Client Service Agreement

G. BOARD DIRECTORS' REPORT

1. **Bob Williams** addressed the Board regarding adding a seventh Board member which enhances our ability to have a quorum.

H. MANAGEMENT COMPANY REPORT

1. Governance Obligations and Deadlines Revision – **Cindy Gilmore** provided the Board members with a revised Governance Obligations form to be signed. She explained that with the amendment to the charter contract, some of the deadlines have changed.
2. **Constance Ortiz** informed the Board that **Academica's Attorney, Collette Papa, Esq.** is finalizing the OCPS Odyssey Contract. **Academica** has been searching for properties for the school. There are several areas in Orlando that they are looking at. **Constance** mentioned financing options to the Board, such as using the collateral in the building as a down payment and purchase the property or leasing a building. **Constance** will also poll the Board on a name for the school.
3. **Constance** also informed the Board that the district raised the Title I percentage raised to 60% losing \$165K next school year, as well as other reductions. **HR** reductions will need to be discussed in a budget workshop before the June meeting.

*Next scheduled meetings:

Budget Workshop - June 9, 2011 – 4:00 p.m.

Board Meeting - June 9, 2011 – 4:30 p.m.

I. ADJOURNMENT

APPROVED JUN 24 2011

Date Approved


Board President


Board Secretary